



The Celebrate Committee, Inc.
“Celebrate De Pere”
2019 Marketplace Vendor Application

Organization Name: _____

Contact Person: _____

Mailing Address: _____

Email Address: _____

Day Time Phone: _____ **Evening Phone** _____

Type of Organization: _____

Non Profit: **Yes** **No** **Federal Tax ID#:** _____ (Or Social Security #) **THIS IS REQUIRED**

Do you have IRS Determination Letter for proof of non-profit status: **Yes No**

What type of merchandise do you wish to sell?

Do you have a WI Sellers Permit? Yes No

If yes what is your sales tax ID # _____

Please read the following carefully and check which:

Vendor Site Rent: \$190.00 – per 11’x11’ site includes all four days of the festival.

(Friday is encouraged, but optional).

Roaming Permit: \$155.00 – provides access by salespeople to all areas of the event.

(All roaming salespeople will be required to display a pass provided by The Celebrate Committee Inc. Please indicate the number of passes you will need when placing your order below. Limit of 5 pass’s per vendor.) Roaming pass quantities very limited.

Electricity: \$70 per connection point, one 120V standard connection

(You may bring your own power strip to split the connection for no additional charge; however, you are responsible for ensuring the circuit is not overloaded.)

A) 50% discount will be applied to approved charitable organization with proof of non-profit status--- space permitting. Two free spaces available to De Pere area charities.

B) ALL parking is off grounds after set up. Saturday by 10am all marketplace vendor vehicles off grounds. Sorry no exceptions.

C) Applications postmarked/received **after May10** include a \$25 late application fee.

All payments must be received before vendors will be allowed to set up without exception. All fees are non-refundable. IF YOU CHOOSE TO APPLY AFTER MAY 10 MUST ADD \$25 LATE FEE. NO NEW APPLICATIONS TAKEN AFTER MAY 21.

Site Rent includes one (1) 11' x 11' space only with **no** electricity or water hookups and is for May 24-27 , 2019. If you require more than this space, please add same fee for each additional space. Fee is required with this application. All applications received without the fee will not be accepted. In the event your business is not accepted for any other reason, your check will be returned to you. Due to the festival being an outdoor event, The Celebrate Committee, Inc. is **not held liable for weather conditions and fee remains non-refundable with no exceptions**. A designated Celebrate staff member will assign spaces. Set-up is Friday May 24, 2019 from 10am to 4 pm or 7:00 a.m. to 10:00 a.m. on Saturday – May 25, 2019 only. Vendors selling merchandise outside of their site location without a roaming permit will be removed from the event and will forfeit any rent paid.

All vehicles and trailers must be removed from the park grounds no later than 10:00 a.m. Saturday May 25. Early set up on Friday is preferable and allows for greater location options. Opening Friday evening is optional. Take down is Monday **after** 4:00 pm unless specific exceptions/arrangements are granted in advance at the complete discretion of the Celebrate Committee.

Vendors are NOT allowed to sell: Guns of any type, blow darts, knives, swords candy cigarettes or any other type of weapon (toy, simulated or real). They will be asked to leave by security and/or the Police Department and not allowed to return.

“Please note that Celebrate De Pere is a Music Festival if you plan to sing or perform music you will likely be competing with the acts performing on the main stage. We do not recommend that vendors use our event as a venue to promote their music.”

Number of Sites Requested _____ x rent \$190.00 = \$ _____.

*Number of vendor passes (Limit 5 per site) _____

Electrical Hook-ups needed _____ x fee \$70.00 = \$ _____.

Yes, I would like a roaming permit \$155.00 = \$ _____.

*How many roaming salesperson passes will you need? _____

_____ % Discount = -\$ _____.

Total = \$ _____.

I understand that this application is not an offer to participate and I will be notified of my acceptance. I understand the Celebrate De Pere Committee Inc., The City of De Pere, Brown County, and all of their subsidies, are not held Liable for any personal injury or loss of property. I will hold them blameless and without recourse for any loss or liability while participating as a vendor. I have ready and understand this application procedure.

Return application and fee to: The Celebrate Committee, Inc., 905 George Street #138, De Pere, WI 54115

Contact Information: Stan Kroll, Phone: (920)-338-7801, Email: info@celebratedepere.com

Date: ____/____/____

Printed Name of Signer

Organization Name

X _____
Signature

Title

For office use only

Date received: ____/____/____ Check # _____ Approved: Yes No Date Determination letter mailed: ____/____/____